



CHARLES W. GILCHRIST

IMMIGRANT RESOURCE CENTER

Welcome. Connect. *Together We Thrive.*

EAST COUNTY

3300 Briggs Chaney Road

Silver Spring, MD 20904

Phone: 240.777.8406



FALL | 2019

GILCHRIST CENTER'S COMPUTER CLASSES FOR BEGINNERS

Intro. to Computers: Basics of using a computer, basic Microsoft Word, Internet and Email.

Intro. to Basic Word/Internet: File management and more advanced-beginner functions in Microsoft Word, Internet, and Email. Must know skills in Intro. to Computers.

Open Lab and Keyboarding Practice-FREE!

Drop in and practice your keyboarding, using the mouse and other computer skills. An instructor will be available to answer your questions and provide limited assistance.

Class		Schedule	Taught in:	Registration dates and fees:
Introduction to Computers	H	Wednesdays, 6:30 pm – 8:30 pm 9/25 – 11/13	English	Saturday August 24, 10 am – 1 pm & Wednesday, August 28, 5 pm – 9 pm <i>Fee: \$20 for county residents; \$30 for non-residents (Cash, Check or Money Order ONLY, not refundable) **No credit cards**</i>
Introduction to Basic Word and Internet	J	Saturdays, 10 am – 12 pm 9/28 – 11/16	English	
Open Lab and Keyboarding Practice - FREE		Tuesdays, 6:30 pm – 7:30 pm 9/17 – 11/5	English	No Registration. Drop-in class, first-come, first-served

Gilchrist Center will be CLOSED

Labor Day Weekend: August 31-September 2, 2019

Veteran's Day: November 11, 2019

Thanksgiving Weekend: Nov 27-Dec 1, 2019

In case of bad weather, please call 240-777-4940.

We can help you in your language!

Ask us about...

Employment & Job Search — Computer Classes—
Healthcare – Free or Low-Cost Legal Help—
Spanish Literacy and Classes– Tax Preparation,
Volunteer Opportunities and more!

FIND US ON  [GilchristImmigrantResourceCenter](https://www.facebook.com/GilchristImmigrantResourceCenter)

240. 777. 8406



www.montgomerycountymd.gov/gilchrist

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